

<b>TOPO Monthly Invoice Verification Form</b>	
Please Return the Forms to Meiling Lincoff (SFD-2) by <b>MONDAY 10/03/16</b>	
Date of Distributing the Monthly Progress Report and Invoice to TOPO: 9/21/16	
Contractor: CB&I Federal Services LLC	Contractor No.: EP-S9-13-02
<b>TO No.: 043-RIRI-A9AJ</b>	Site Name: Anaconda Copper Mine, Arimetco OU08 RI Data Evaluation
Invoice No: 1	<b>Contract PO: Maria Velez</b>
<b>Amount Billed: \$4,134.37</b>	<b>TOPO: David Seter</b>
Period of Performance: 06/30/16 - 08/31/16	
<p><b>Voucher Overview also including Reviewing Summary of Costs by Task:</b> Please mark Y (Yes), or N (No), or NA and provide written explanations when answers are "no."</p> <p> <input type="checkbox"/> Y 1. Are specific costs correctly broken down, accumulated, and billed?  <input type="checkbox"/> Y 2. Does the invoice period of performance (PoP) cover the progress report PoP?  <input type="checkbox"/> Y 3. Are the billed costs authorized by the task order workplan?  <input type="checkbox"/> Y 4. Is the math accurate?  <input type="checkbox"/> Y 5. Are the accumulated costs and level of effort invoiced within the estimates of the approved workplan? </p> <p>Labor</p> <p> <input type="checkbox"/> Y 6. Is the labor mix consistent with the workplan?  <input type="checkbox"/> Y 7. Are the labor hours commensurate with work completed in PoP?  <input type="checkbox"/> NA 8. Are the labor categories similar to the last PoP?  <input type="checkbox"/> NA 9. If not, is there an appropriate rationale for the change?  <input type="checkbox"/> NA 10. Were billed premiums for overtime authorized by the CO or allowable in the contract? </p> <p>Other Direct Costs</p> <p> <input type="checkbox"/> NA 11. Was CO's consent for any charges for subcontractors received in advance?  <input type="checkbox"/> NA 12. Is the level of subcontract effort charged commensurate with the level of progress made?  <input type="checkbox"/> NA 13. Do travel expenses appear reasonable and within the approved budget?  <input type="checkbox"/> NA 14. Do supply and material costs appear appropriate for the tasks completed this month?  <input type="checkbox"/> NA 15. Did equipment purchase have prior CO approval as required by property procedures?  <input type="checkbox"/> NA 16. If present, does the amount of ALL other direct costs seem reasonable and commensurate with the work performed? </p>	
<p>Please check one of the statements below and provide verification signature. Keep the invoice and monthly report for your record. <b>If there is any unreasonable and/or confusing information, please send your request for explanation/clarification through an email to the contractor and always include Maria Velez and Meiling Lincoff in the "cc."</b></p> <p> <input checked="" type="checkbox"/> I agree with this invoice. Sufficient progress has been made by the contractor to support payment of the work performed. </p> <p> <input type="checkbox"/> Contractor must provide additional justification for verification of costs and/or hours on this task order. </p> <p> <input type="checkbox"/> Cost listed below should be withheld since they cannot be verified. </p> <p>Comments/Explanation:</p>	

<b>Mandatory TOPO Monthly Performance Evaluation Form</b>	
<b>Please rate each criterion and provide positive feedback or problem areas that need to be addressed.</b>	
<p>The minimum acceptable rating is "Good." The rating below "Good" or any problem areas indicated below should be addressed immediately by Project Officer and contractor Program Manager.</p> <p style="text-align: center;">5 – Outstanding      4 – Excellent      3 – Good      2 – Fair      1 – Poor      0 - Unsatisfactory</p>	
<b>Quality of Services Delivered</b> Minimal work has been performed thus far by CB&I under this task order. As reported in their invoice a project kick-off teleconference was held on August 9 with EPA TOPO Dave Seter (not Dante Rodriguez as CB&I's writeup indicates in error), and CB&I personnel J. Myers, J. McMillan, and JC Isham on August 9. EPA provided CB&I with a GW data disc which CB&I forwarded to their Knowledge Information Group (includes GIS analysts) for review of content. The outcome of the conference call was good.	Rating: <u>  3  </u>
<b>Effectiveness of Management</b> CB&I started work on this task order late in comparison to its date of issuance. The CB&I PM told the EPA TOPO that he was prioritizing the other Anaconda OU8 Arimetco task order related to FS revision and ROD development. This prioritization was not discussed in advance with the EPA TOPO for this task order therefore CB&I is assessed a rating of only fair under this category.	Rating: <u>  2  </u>
<b>Initiative in Meeting Contract Requirement</b> Again, the CB&I PM told the EPA TOPO that he was prioritizing the other Anaconda OU8 Arimetco task order related to FS revision and ROD development. This prioritization was not discussed in advance with the EPA TOPO for this task order therefore CB&I is assessed a rating of only fair under this category.	Rating: <u>  2  </u>
<b>Timeliness of Performance</b> CB&I started work on this task order late in comparison to its date of issuance. Therefore CB&I is assessed a rating of only fair under this category.	Rating: <u>  2  </u>
<b>Cost Control</b> CB&I cost control is good to date, this being the first invoice under the task order.	Rating: <u>  3  </u>
<b>Business Practices</b> CB&I started work on this task order late in comparison to its date of issuance. The CB&I PM told the EPA TOPO that he was prioritizing the other Anaconda OU8 Arimetco task order related to FS revision and ROD development. This prioritization was not discussed in advance with the EPA TOPO for this task order therefore CB&I is assessed a rating of only fair under this category.	Rating: <u>  2  </u>
<b>Customer Satisfaction</b> In addition to CB&I's late start on this task order, and their failure to communicate prioritization to the EPA TOPO, and the error made in the narrative progress report (teleconference was held on August 9 with EPA TOPO Dave Seter not Dante Rodriguez as CB&I's writeup indicates in error), therefore CB&I's performance warrants a rating of only fair under this category.	Rating: <u>  2  </u>
<b>Signature &amp; Date:</b>   I have reviewed the monthly progress and financial reports and verify to the best of my ability the costs incurred.	